



Table of Contents

Introduction	3
Tutorial	3
How do I access the library	3
What Library Links Are Available To Me?	6
How Do I Use the LIRN Services	7
How Do I Use the Scientific & Medical Art (SMART) Imagebase?	8
How Do I Use the Ask a Librarian Feature	9
What Is E-Book Library and How Can I Use It?	10
Search Tins	11



Introduction

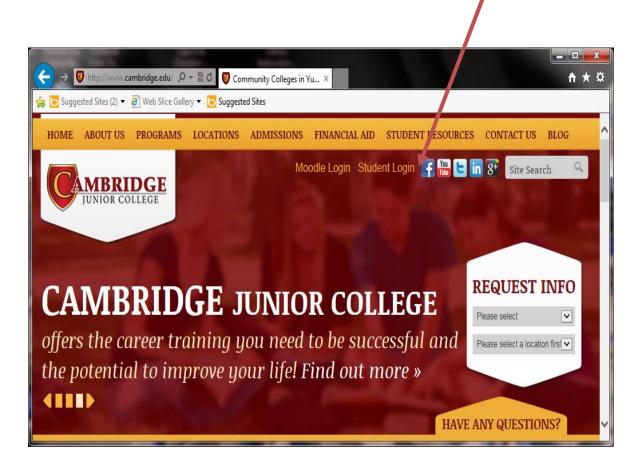
The document provides a step-by-step tutorial for use of the Cambridge Junior College online library feature. This feature can be accessed by current Cambridge Junior College students, staff, and administration.

Tutorial

1. How Do I Access the Library?

The online library can be accessed from the http://www.cambridge.edu.

Once on the website, click on the "Login" button to gain access to the online library features.



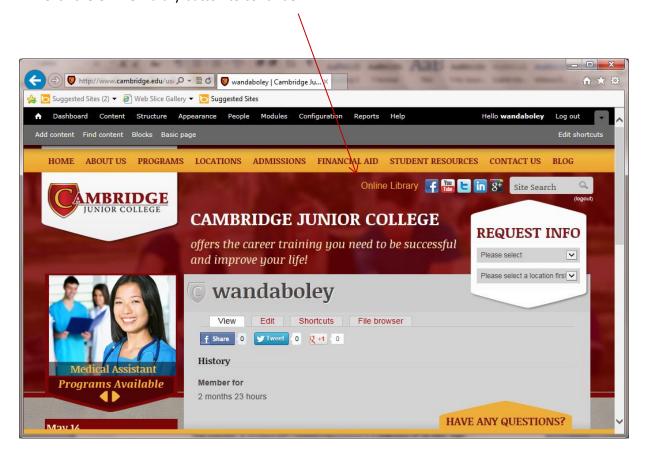


The following username/password screen appears. Your username is your full first and full last name (all lowercase, no hyphens or punctuation) Example: John Morales-Gomez) would be "johnmoralesgomez". Your password is your four digit badge ID you use to clock in each day, (no space) Cambridge. If you have a 3 digit badge ID include a zero in front of the badge #. Example: Badge #: 350, password: 0350Cambridge.





Click the Online Library button to continue:



The Cambridge Junior College library contains journals, news, a medical image base, valuable web links, and is staffed 24x7 by Librarians with Master's degrees to help you in your research! Please click the links below to explore our collection.

Online Library User Guide

2. What Library Links Are Available To Me?

The following Links will be available for you:

Ask a Librarian - We're Online button

LIRN Services

The LIRN® virtual library provides students with millions of resources to support their academic studies.

Scientific & Medical ART (SMART) Imagebase

The *Scientific & Medical ART (SMART) Imagebase* is a collection of 18,500+ high quality illustrations and animations depicting anatomy, physiology, surgery, diseases, conditions, trauma, embryology, histology, and other health science topics.

SMART Imagebase users may download images for educational, non-commercial use in lectures, presentations, slide shows, web sites and more. Common types of visual presentations include PowerPoint™ shows, handouts, poster sessions, and interactive Flash animations.

E-book Library

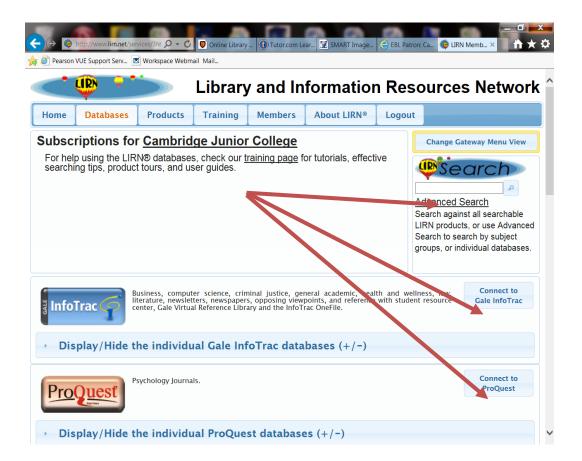
Access to e-books for medical, business and academic topics. When prompted enter your library logon and password to access these resources. Refer to page 10 for example.



3. How Do I Use the LIRN Services?

The LINR Services contains ten databases compiling millions of resources. At the top of the page, a search function allows you to search all ten databases at the same time. Simply type in a subject and click "Quick Search." You can also use the *Connect to LIRN Services button* to access a search offering more options.

Search all ten databases at the same time.





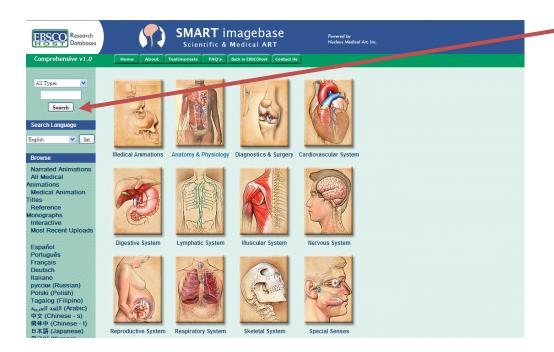
4. How Do I Use the Scientific & Medical ART (SMART) Imagebase?

The Scientific & Medical ART (SMART) Imagebase is a collection of 18,500+ high quality illustrations and animations depicting anatomy, physiology, surgery, diseases, conditions, trauma, embryology, histology, and other health science topics.

SMART Imagebase users may download images for educational, non-commercial use in lectures, presentations, slide shows, web sites and more. Common types of visual presentations include PowerPoint™ shows, handouts, poster sessions, and interactive Flash animations.

To find images, type a keyword or phrase in the search field at the upper left and click Search. You may also browse the images by Content Type, Body Systems, Body Regions or Medical Specialties.

To find images, type a keyword or phrase in the search field at the upper left and click Search.



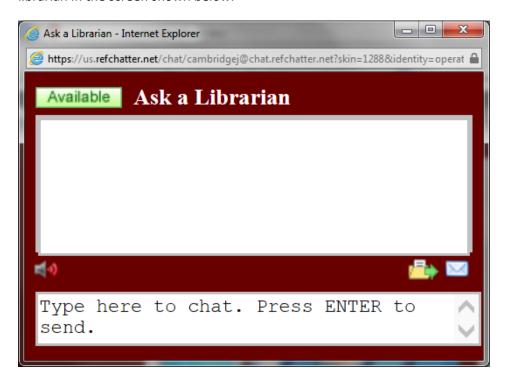
Online Library User Guide

5. How Do I Use the Ask A Librarian Feature?

The "Ask a Librarian" feature gives students 24/7 access to a librarian for all their research needs. Click the following link on the main screen of the library.



The student will need to enter their question and press enter to begin interacting with the librarian in the screen shown below.



Online Library User Guide

6. What Is the E-Book Library and How Can I Use It?

The e-books library provides students access to e-books for medical, business and academic topics. Students can read these books online or download them to their computer for a period of time (i.e. check them out).

To gain access to the e-book library, click on the "E-book Library" hyperlink. The user will be guided to the following login screen:



Please note, *you must login again* onto this site for access to the Ebook library. Once you have logged in, you will be presented with the following screen: From the Ebook Library Home page, the user can search for specific books to read online or download. Searches can be performed the window on the top left:

It is recommended that the user read the <u>Ebook Library User Guide – Version 0.5</u> that is available on the Ebook Library home page for additional details on downloading and printing. In general, All of the ebook titles on EBL have consistent usage permissions. For each title you have the following permissions:

Example:





<u>S</u>earch

Refine Your Search

Year Published

2012 (1)2011 (8)2010 (15)2009 (2)2008 (9) 2007 (4)2006 (3)2005 (2)2004 (3)2003 (3)2002 (2)2001 (2)1998 (1)**Show more...**

Language

English (55)

Author

Bragg, Steven M. (3)J. K. Lasser (2)Rodney Overton (2)Wempen, Faithe (2)Williams, Trenor (1)
Wright, Peter (1)Andress, Alice Anne (1)Bailey, Stephen (1)Bain, Barbara J. (1)Biafore, Bonnie (1)Bobrow,
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(1)Steffan, B. (1)Strain, John (1)Stredwick, John (1)Thomson, Colin J. H. (1)Turk, Christopher (1)Show more...

Category

Sort by:

Business / Management (21)Medicine (13)Computer Science / IT (9)Social Science (6)Psychology (4)
Science (4)Law (4)Science: Anatomy / Physiology (3)Nursing (3)Science: Biology / Natural History (2)Literature
(2)Health (2)Philosophy (2)General Works / Reference (2)Education (1)Pharmacy (1)Mathematics (1)Home
Economics (1)Show more...

Select Page | Select All

Limit search to titles owned by your library

Results per page:

Display:

Basic

Displaying 1 to 10 of 55 titles

Relevance

Online Library User Guide

7. Search Tips

Boolean Operators

And - combines search terms so that each search result contains all of the terms. For example, **education and technology** finds articles that contain *both terms*.

Or - combines search terms so that each search result contains at least one of the terms. For example, **education or technology** finds results that contain *either term*.

Not - excludes terms so that each search result does not contain any of the terms that follow it. For example, **education not technology** finds results that contain the term *education* but **not** the term *technology*.

Wildcard (?) and Truncation (*) Symbols

Use the wildcard and truncation symbols to create searches where there are unknown characters, multiple spellings or various endings. Neither the wildcard nor the truncation symbol can be used as the first character in a search term.

The **wildcard** is represented by a question mark? or a pound sign #.

To use the ? wildcard, enter your search terms and replace each unknown character with a ?. EBSCOhost finds all citations of that word with the ? replaced by a letter. For example, type ne?t to find all citations containing neat, nest or next. EBSCOhost does not find net because the wildcard replaces a single character.

Note: When searching for a title that ends in a question mark, the symbol should be removed from the search in order to ensure results will be returned.

To use the # wildcard, enter your search terms, adding the # in places where an alternate spelling may contain an extra character. EBSCOhost finds all citations of the word that appear with or without the extra character. For example, type colo#r to find all citations containing color or colour.

Truncation is represented by an asterisk (*). To use truncation, enter the root of a search term and replace the ending with an *. EBSCOhost finds all forms of that word. For example, type **comput*** to find the words **computer** or **computing**. Note: The Truncation symbol (*) may also be used between words to match any word. For example, a midsummer*dream will return results that contain the exact phrase, a midsummer night's dream.