

CAMBRIDGE JUNIOR COLLEGE Annual Notice To Students September 2014

The following information is available to students. The institution's web site is www.cambridge.edu. If you would like a paper copy of any of the items referenced below one will be provided at no charge. Direct your verbal, written or electronic request to the Campus Director of Cambridge Junior College, Yuba City, 990-A Klamath Lane, Yuba City, CA 95991 or Woodland, 501 Main Street, Woodland, CA 95695 or cambridge@cambridge.edu.

Information on financial assistance available to currently enrolled students: The following information can be found in the school catalog and website (www.cambridge.edu) and in the Guide to Federal Student Aid published by the Department of Education. Copies can be obtained from the Financial Aid Officer at Yuba City Campus, 990-A Klamath Lane, Yuba City, CA 95993 or Woodland Campus, 501 Main Street, Woodland, CA 95695. This information includes the need and non-need based federal financial aid that is available to students, the need-based and non-need based local aid and other private aid programs that are available, how students apply for aid and how eligibility is determined, how the school distributes aid among students, the rights and responsibilities of students receiving aid, how and when financial aid will be disbursed, the terms of the payment schedules and the necessity of loan repayment, required loan entrance and exit counseling, the criteria for measuring satisfactory academic progress, and how a student who has failed to maintain SAP may reestablish eligibility for federal financial aid.

Information on the institution: Cambridge Junior College is accredited by the Accrediting Council for Independent Colleges and Schools to award diplomas and an associate degree (Yuba City campus). The Accrediting Council for Independent Colleges and Schools is listed as a nationally recognized accrediting agency by the Department of Education and is recognized by the Council for Higher Education Accreditation. ACICS can be reached at: ACICS, Suite 980, 750 First Street, NE, Washington, D.C. 20002-4223, Phone: (202) 336-6780. Cambridge Junior College is a private institution that it is approved to operate by the Bureau for Private Postsecondary Education. Approval to operate in the State of California is based on compliance with the provisions of the California Private Postsecondary Education Act (CPPEA) of 2009, (California Education Code, Title 3, Division 10, Part 59, Chapter 8), which is effective January 1, 2010. The Act is administered by the Bureau for Private Postsecondary Education, under the Department of Consumers Affairs. The Bureau can be reached at: P.O. Box 980818, West Sacramento, CA 95798-0818, www.bppe.ca.gov, 888-370-7589. Copies of these approvals are displayed in the reception area. Upon request the student is entitled to a paper copy. Students may receive copies of these to review by submitting the request in writing. Direct your request to the Campus Director of Cambridge Junior College, Yuba City, 990-A Klamath Lane, Yuba City, CA 95991 or Woodland, 501 Main Street, Woodland, CA 95695. Additional information on the institution, including but not limited to services and facilities available to disabled students and the most current costs of attending school can be found in the catalog and website (www.cambridge.edu).

The terms and conditions under which a student receiving federal education loans may obtain a deferment:

This information is found in the Guide to Federal Student Aid, which is published by the Department of Education. Additional information on student deferments may also be obtained from the financial aid officer.

Whom to contact for information: Contact the Financial Aid Officer for financial assistance and related questions. Contact the Director for general institutional issues. Direct your request to Yuba City Campus, 990-A Klamath Lane, Yuba City, CA 95991, phone (530) 674-9199 or Woodland, 501 Main Street, Woodland, CA 95695 (530) 662-0100.

Voter Registration Forms are attached. We encourage all students to register to vote. Additional copies can be obtained on the website www.cambridge.edu or <http://www.sos.ca.gov/nvrc/fedform/> or student lounge or from the Director.

Constitution Day is recognized with planned activities on campus on 09/17 or the nearest school day on an annual basis.

Drug and Alcohol Policy and Prevention and a separate Drug Violations Policy is attached

Information on the student's rights under FERPA is attached

The following information can be found in the institution's catalog on its website (<http://cambridge.edu/sites/default/files/Catalog.pdf>).

A description of the academic programs, the instructional, laboratory & other physical plant facilities, information on externships

A list of faculty and other personnel

Notice of Non-Discrimination

Emergency Response & Evacuation Procedures

Vaccination Policy

Career Service Assistance

P2P/Copyright Infringement Policy & Sanctions & Academic Integrity, Student Privacy & Student Authentication

Refund policy and R2T4 policy (Requirements for the return of FSA program funds when a student withdraws and the institution's refund policy), and requirements for officially withdrawing from school

Credit Transfer

Facilities available for students with disabilities

Program Cost and Cost of Attendance by program, shift and living status

Book Distribution for Federal Pell Grant Recipients

NSLDS disclosure

My initials certify I have received a copy of the forms indicated above as attached and have read the policies included on this page.

() Initial

Title IV topics including need & non- need based federal, state, local and institutional financial aid, including federal work-study; criteria for selecting recipients and determining award amounts; eligibility requirements and procedures for applying for aid; methods and frequency of aid distribution; terms and conditions of title IV loans; information on entrance and exit loan counseling and the information covered such as rights and responsibilities of students receiving federal aid including criteria for continued eligibility and sap standards; and the terms and conditions of loans received, sample loan repayment schedule, and the necessity for repaying loans.

Facilities available for students with disabilities
Placement in Employment Information

The following information can be found on the institution's website (www.cambridge.edu).

Annual Campus Security Report and Campus Crime and Awareness Policy which includes the school Sexual Harassment/Title IX policy @ <http://cambridge.edu/sites/default/files/AnnualSecurityReport.pdf> The complete Title IX policies for all schools can be found at: <http://www2.ed.gov/policy/rights/reg/ocr/edlite-34cfr106.html>

The institution's completion rate, disaggregated completion rate, retention rate, graduation rate, on-time graduation rate, placement rate, types of employment obtained by graduates, student body diversity and loan debt (information under the Student's Right to Know and Gainful Employment Disclosures) @

Yuba City Campus: Medical Assistant <http://www.cambridge.edu/sites/default/files/yc-ma-ge-disclosures-upload-1-14/Gedt.html>
Medical Office Receptionist: <http://www.cambridge.edu/sites/default/files/yc-mor-ge-disclosures-upload-1-14/Gedt.html>
AS in Business Administration with Emphasis in Accounting: <http://www.cambridge.edu/sites/default/files/yc-asba-ge-disclosures-upload-1-14/Gedt.html>

Woodland Campus: Medical Assistant http://www.cambridge.edu/sites/default/files/wl_ma_ge_disclosures_upload_1-14/Gedt.html
Medical Office Receptionist http://www.cambridge.edu/sites/default/files/wl_mor_ge_disclosures_upload_1-14/Gedt.html

Backup data for the information reported can be requested from the Campus Director of Cambridge Junior College, Yuba City, 990-A Klamath Lane, Yuba City, CA 95991 or Woodland, 501 Main Street, Woodland, CA 95695

Lender Code of Conduct @ http://www.cambridge.edu/data/pdf/LENDER_CODE_OF_CONDUCT.pdf

Textbook Information: Information on textbooks, including the ISBN number, publisher, price, latest 3 copyright dates & content revisions, cost of text to public at nearby outlets & if the text is available in other formats @

Medical Assistant <http://www.cambridge.edu/sites/default/files/mabooks.pdf>

Medical Office Receptionist <http://www.cambridge.edu/sites/default/files/morbooks.pdf>

AS in Business Administration with Emphasis in Accounting: <http://www.cambridge.edu/sites/default/files/asbooks.pdf>

Cost of Attendance Net Price Calculator: <http://www.cambridge.edu/net-price-calculator>

College Navigator website: Yuba City: <http://nces.ed.gov/collegenavigator/?q=cambridge+junior+college&s=CA&id=446093>

Woodland: <http://nces.ed.gov/collegenavigator/?q=cambridge+junior+college&s=CA&id=460659>

I certify I have received a copy of the forms indicated above as attached and have read the policies included on this form.

Signature

Printed Name

Date